

**SR3/SR104/SR303/SR307/SR308, Kitsap County
Remove Fish Barriers, Progressive Design-Build**

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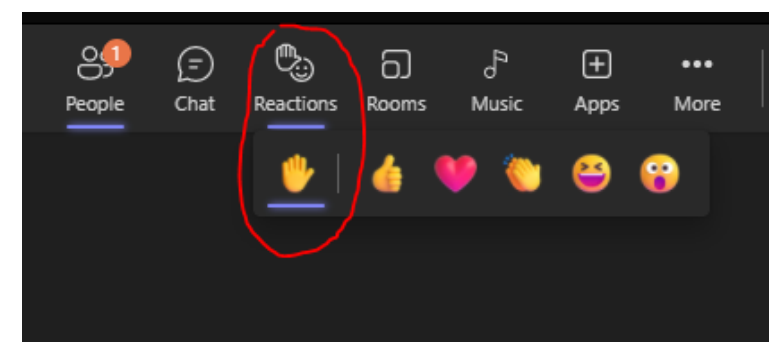
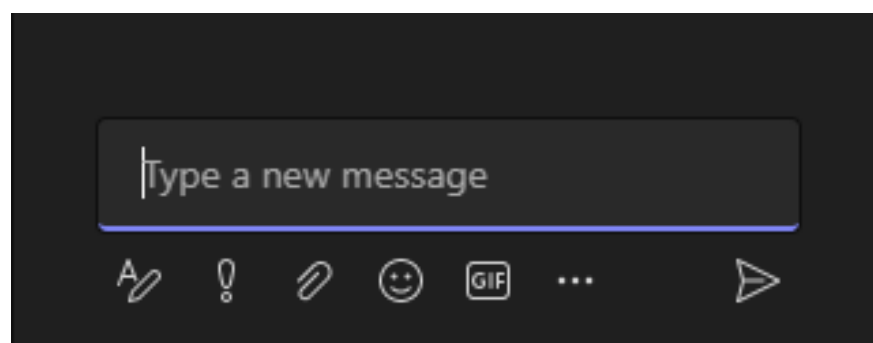
SR3/SR104/SR303/SR307/SR308, Kitsap County Remove Fish Barriers, Progressive Design-Build

**Voluntary Submitters Meeting,
February 1, 2023**

Jim Sammet, P.E.
PDB Procurement Manager

Meeting Participation

- Meeting guest will be automatically muted
- **Comments and Question during Presentation;** please submit in the **Chat Box**.
We would like to cover questions and comments at the end.
- **Question and Comment Period;** at the end of the presentation, you may ask a question in the **Chat Box**, or if you would like to speak to ask a question, please **raise your hand** and you will be un-muted.
 - Say your name, and who you represent before asking your question
- We will start with questions in the order received



Agenda

- Introductions WSDOT Staff
- Project Purpose
- WSDOT Objectives
- Progressive Design Build – Procurement Overview
- Progressive Design-Build Delivery Method Overview
- Procurement Schedule
- WSDOT Agencywide Strategic and Voluntary Goals for Inclusion
- Submittal Requirements and Evaluation Criteria
- Stream Team Teaming Restriction

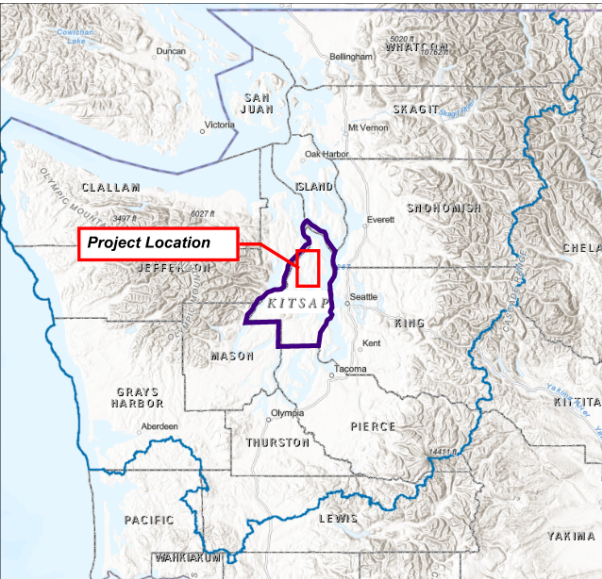
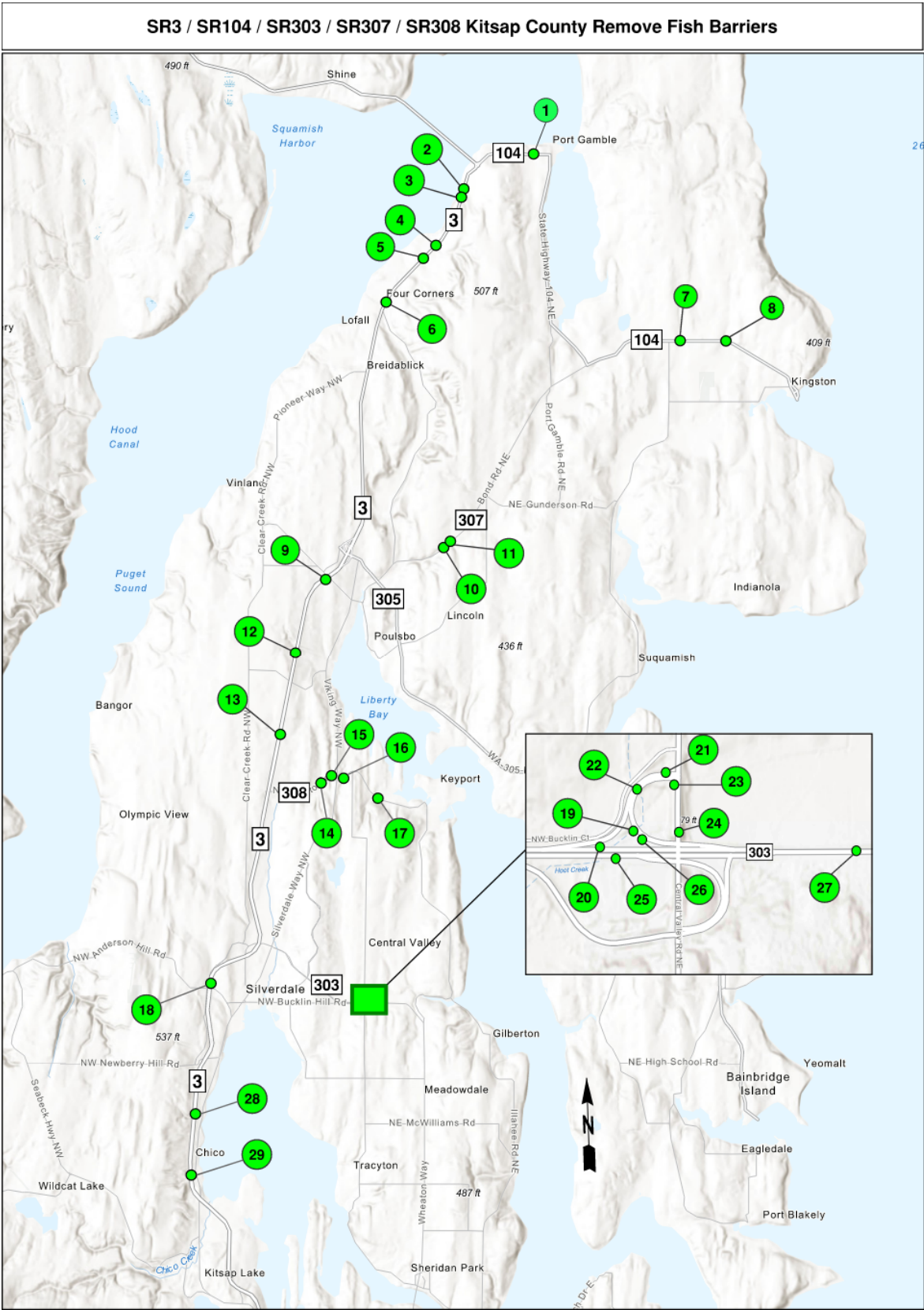
Introductions

WSDOT Project Team

MaryLou Shannon	Assistant Region Administrator- Construction
Ricky Bhalla	Assistant Region Construction Engineer
Dean Moon	Engineering Manager – Progressive Design Build
Lone Moody	Project Development Engineer – Progressive Design Build
Karen Boone	Project Development Engineer
Bill Elliott	Project Engineer, Tumwater Design Office
Mark Steingrebe	Business Manager, Tumwater Design Office
Bobby Forch	OEO Strategic Advisor for Inclusion and Compliance
Jim Sammet	Progressive Design Build Procurement Manager

Project Purpose

Remove existing barriers to fish passage at approximately 29 locations on SR3, SR104, SR 303, SR 307, and SR 308 in Kitsap County



Project Sites				
No.	Site ID	Name	SR	MP
1	990710	Unnamed Tributary to Hood Canal	104	16.55
2	991612	Unnamed Tributary to Hood Canal	3	59.55
3	996811	Unnamed Tributary to Hood Canal	3	59.52
4	990395	Spring Creek to Hood Canal	3	58.49
5	991240	Unnamed Tributary to Hood Canal	3	58.21
6	991242	Unnamed Tributary to Kinman Creek	3	57.23
7	996729	Unnamed Tributary to Grovers Creek	104	22.23
8	992207	Carpenter Creek to Appletree Cove	104	22.95
9	991744	Johnson Creek to Liberty Bay	3	52.21
10	991999	NE Dogfish Creek	307	1.34
11	991572	Unnamed Tributary to Dogfish Creek	307	1.45
12	991241	SF Johnson Creek to Johnson Creek	3	50.85
13	996804	Big Scandia Creek to Liberty Bay	3	49.48
14	990235	Scandia	308	0.9
15	15.02801.00	Scandia	308	1.15
16	992008	Little Scandia Creek to Liberty Bay	308	1.33
17	991000	Unnamed Tributary to Puget Sound	308	2.16
18	15.02460.96	Strawberry Creek to Dyes Inlet	3	44.8
19	994085	Hoot Creek to Barker Creek	303	6.63
20	990024	Hoot Creek to Barker Creek	303	6.66
21	930416	Unnamed to Hoot Creek	303	6.7
22	994086	Hoot Creek to Barker Creek	303	6.68
23	930408	Unnamed Tributary to Hoot Creek	303	6.7
24	932143	unnamed to Hoot Cr	SR 303	6.9
25	932154	unnamed to Hoot Cr	SR 303	6.64
26	932155	unnamed to Hoot Cr	SR 303	6.62
27	935880	unnamed to Hoot Cr	SR 303	6.35
28	996748	Unnamed Tributary to Dyes Inlet	3	42.56
29	996742	Unnamed Tributary to Dyes Inlet	3	41.52

WSDOT Objectives

- a) Safety
- b) Fish Passage and Environmental Stewardship
- c) Project Management and Accountability
- d) Collaboration and Partnership
- e) Transparent Pricing
- f) Quality Management
- g) Small and Veteran-Owned Business Enterprise (SVBE) and Minority and Women Business Enterprise (MWBE) participation

WSDOT Objectives

- (a) **Safety** – Implement an effective safety program and measures to ensure both public and worker safety by incorporating industry best practices, maintain zero OSHA recordable injuries and minimize near misses.
- (b) **Fish Passage and Environmental Stewardship** – Design and construct a Project that complies with the Permanent Injunction regarding culvert correction, maximizes fish habitat, meets sustainability goals by minimizing long term culvert maintenance, and reduces environmental impacts through effective design and construction methods.
- (c) **Project Management and Accountability** – Develop and implement effective project management to meet PDB Contract scope, schedule, and budget requirements, proactively identify and manage project risks, and provide a single point of accountability for project performance.
- (d) **Collaboration and Partnership** – Through effective collaboration, communication, and outreach develop an environment of trust that results in most cost effective project solutions and Culvert Bundles that minimize impacts to the public, gains support and achieves goals of WSDOT, WDFW, and the Tribes, and accomplishes the Project within the project funding.

WSDOT Objectives

- (e) Transparent Pricing** – Provide a transparent cost model and pricing that provides WSDOT confidence that the Culvert Bundle GMP for each Culvert Bundle is a reasonable price for the taxpayers and the price is defensible in the light of public scrutiny and audit.
- (f) Quality Management** – Implement a strong quality management program that ensures the Phase 1 Services and Phase 2 Work meets or exceeds the PDB Contract requirements, including the highest quality design and construction submittals and timely resolution of nonconformance.
- (g) Small and Veteran-Owned Business Enterprise (SVBE) and Minority and Women Business Enterprise (MWBE) participation** – Achieve participation by SVBE and MWBE firms as required by Section 4.8 (Small and Veteran-Owned Business Enterprise and Minority and Women Business Enterprise Participation).

Progressive Design-Build Procurement Overview

WSDOT is utilizing the **progressive design-build** delivery approach authorized under RCW 39.10. for the following advantages:

- a) The construction activities are highly specialized, and the design-build approach is critical in developing the construction methodology;
- b) Progressive Design-Build provides opportunity for greater innovation or efficiencies between the designer and the builder; and
- c) Significant savings in Project delivery time will be realized.

Progressive Design-Build Procurement Overview

WSDOT is using a **two-step procurement process** to select a Progressive Design-Build Contractor to deliver this Project.

Step 1:

- Issue Request for Qualifications (RFQ) to solicit Statement of Qualifications (SOQ)
- SOQ will be evaluated to create a short-list of the most highly qualified Design-Builder Submitters

Step 2:

- Short-listed Design-Build Proposers will be issued a Request for Proposal (RFP).
- The proposals will be evaluated and WSDOT will select the Design-Build Team that provides the **Apparent Highest Score** based on the Progressive Design-Build scoring criteria.

Progressive Design-Build Overview

PDB Contract uses two phases to design and construct the project

☐ Phase 1 Design Services

- The Contract allows up to six Culvert Bundles with staggered implementation
- Preliminary Design Services including NEPA Documentation & R/W Acquisition

******* A Culvert Bundle Amendment is executed for each Culvert Bundle *******

- Contract Amendment for Final Design and Construction
- Contract also allows **Early Work Package Amendments**
- **Off-Ramp:** If a negotiated contract amendment cannot be attained the contract has a mechanism for an off-ramp.

☐ Phase 2 Final Design & Construction

- Final design and construction of each Culvert Bundle
- Allows Early Work Packages

Phase 1 Design Services

For each Culvert Bundle the **Phase 1 Design Services** will include the following:

- Preliminary design and resource studies
(Geotech, Utilities, Hydraulics, Environmental, etc.)
- Coordinate & Collaborate with Co-managers and Stakeholders
- Support NEPA/SEPA Environmental Review
 - Special Experimental Project (SEP) – 15 (FHWA)
 - Categorical Exclusion
- Prepare Design Documents
- Obtain Environmental Permits
- Acquire Right of Way
- Prepare the Culvert Bundle Submittal


Phase 2 Final Design & Construction Services

For each Culvert Bundle Amendment, **Final Design and Construction Services** include:

- Completion of Final Design
- Procure outstanding permits
- Procure outstanding property rights
- Procure equipment and execute subcontracts
- Support WSDOT's public outreach efforts
- Construct the Project & conduct QA/QC
- Provide final project documentation
- Perform warranty work to correct deficiencies for up to five years

Procurement Schedule - RFQ

Step 1 – RFQ Phase		Date
RFQ Issue Date		01/23/2023
Voluntary Submitters’ Meeting		02/01/2023
Deadline for Submitting RFQ Questions		02/13/2023
Deadline for WSDOT Response to RFQ Questions		02/20/2023
SOQ Due Date		03/03/2023
Interviews or clarifications, if required		TBD
Notify Short Listed Submitters		04/03/2023



Procurement Schedule - RFP

Step 2 – RFP Phase	Date
Issue RFP	04/10/2023
Voluntary Proposers' Meeting	04/17/2023
Deadline for Submitting Proposer Questions	05/12/2023
Deadline for WSDOT Response to Proposer Questions	05/25/2023
Proposal Due Date	06/8/2023
Proposer Interviews	06/26/2023 to 06/29/2023
Announcement of Highest –Score Selected Proposer	07/28/2023
Expected Notice to Proceed	09/29/2023

RFQ Schedule A – Submittal Requirements

- ☐ Package 1 – Additional Required Forms
- ☐ Package 2 – Organizational Structure
- ☐ Package 3 – Past Experience
- ☐ Package 4 – Key Personnel
- ☐ Package 5 – Project Approach

Schedule A Package 1 – Additional Required Forms

Section No.	Title
1-1	Transmittal Letter (Qualification Form A)
1-2	Acknowledgement of Receipt of Addenda (Qualification Form B)
1-3	Organizational Conflicts of Interest Certification (Qualification Form C-1)
1-4	Qualification Form C-2
1-5	Wage Law Certification (Qualification Form D)
1-6	Small and Veteran-Owned Business (SVB) Plan (Qualification Form H)
1-7	WSDOT Standard Form 410-009 (Individual Project Statement of Joint Venture)
1-8	Bonding Capacity Letter

Schedule A Package 2 – Organizational Structure

Section No.	Title
2-1	Legal Structure
2-2	Team Organization Narrative

Schedule A Package 3 – Past Experience

Section No.	Title
3-1	Project Profiles
3-2	Project References (Qualification Form E)
3-3	Additional Submitter Information (Qualification Form F)
3-4	Submitter Reference Form (Qualification Form G)

Schedule A Package 4 – Key Personnel

Section No.	Title
4-1	List of Key Personnel 4-1.1 Project Executive 4-1.2 Project Manager 4-1.3 Design Manager 4-4.4 Construction Manager 4-1.5 Environmental Compliance Manager 4-1.6 Inclusion Manager 4-1.7 Additional Personnel <i>Key Personnel are not scored individually</i>
4-2	Resumes
4-3	References <i>Three references are required for each key personnel listed</i>

Schedule A Package 5 – Project Approach

Section No.	Title
5-1	<div>Project Approach</div> <ul style="list-style-type: none">• Submitter’s philosophy and approach to implementing this project:<ul style="list-style-type: none">• Project Management• Design• Construction

Kitsap Co Fish Barriers PDP Project Project Inclusion Goals

Bobby Forch

OE&CR Strategic Advisor for
Inclusion and Compliance

WSDOT Agencywide Strategic and Voluntary Goals for Inclusion



September 2022

VISION

Washington travelers have a safe, sustainable and integrated multimodal transportation system.

MISSION

We provide safe, reliable and cost-effective transportation options to improve communities and economic vitality for people and businesses.

VALUES

- Safety
- Engagement
- Innovation
- Integrity
- Leadership
- Sustainability

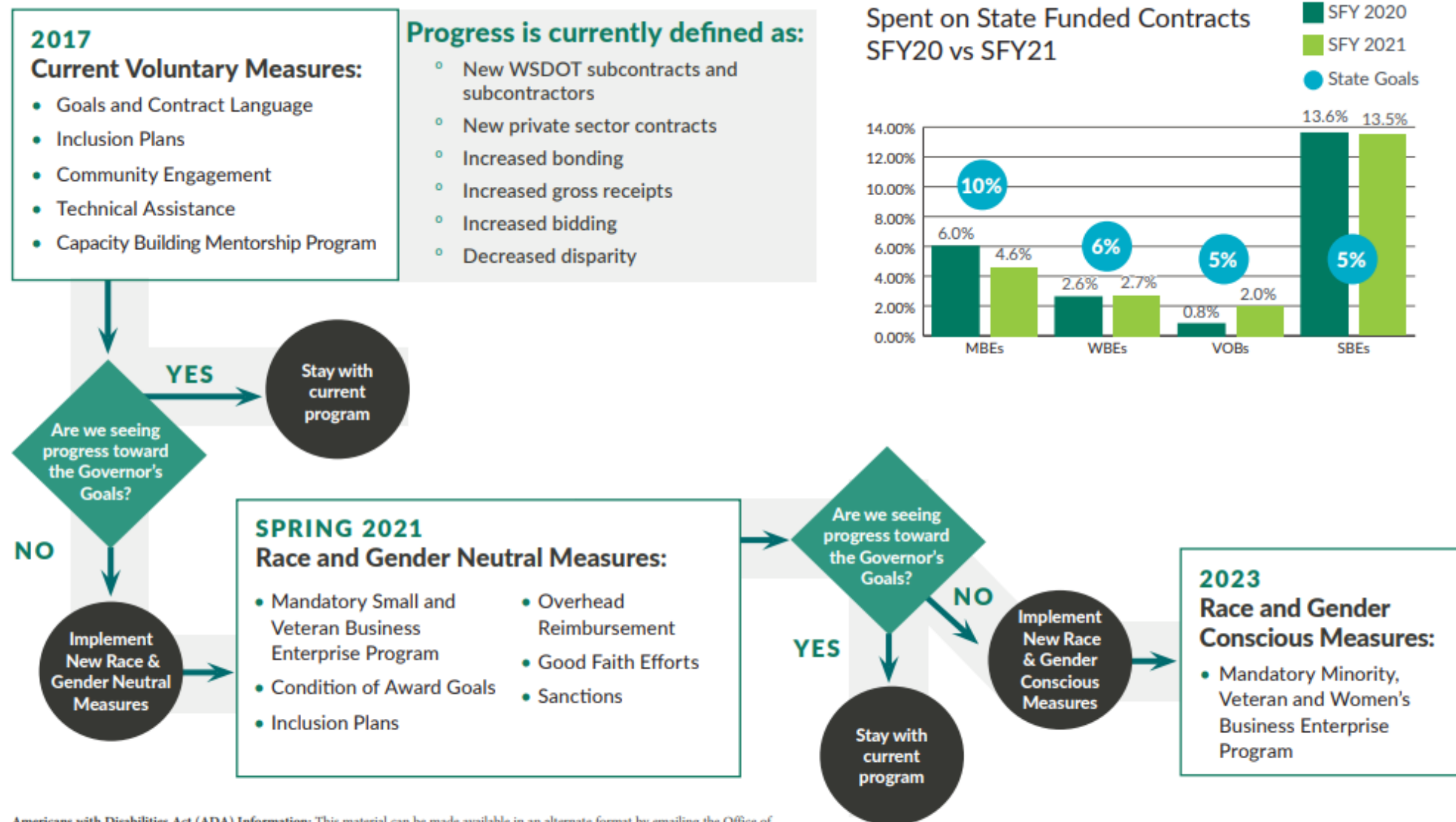
GOALS

- Diversity, Equity, Inclusion
- Resilience
- Workforce Development



Roadmap to Diversity

State Funded Contracts - Diversity Roadmap



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Title VI Notice to Public: It is the Washington State Department of Transportation's (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT's Office of Equity & Civil Rights. For additional information regarding Title VI complaint procedures and/or information regarding our non-discrimination obligations, please contact the Office of Equity & Civil Rights Title VI Coordinator at (360) 705-7090.

22-04-0096

MORE INFORMATION

Jackie Bayne

Policy Manager

WSDOT

Office of Equity and Civil Rights

360-705-7084

BayneJ@wsdot.wa.gov

New Inclusion Programs

- **MWBE Goals (Voluntary)**
 - Minority Business Enterprise (MBE)
 - Women Business Enterprise (WBE)
- **SVBE Goals (Enforceable)**
 - Small Business Enterprise (SBE)
 - Veteran-Owned Business (VOB)

Minority and Women Business Enterprise (MWBE) Voluntary Goals

- Minority Business Enterprise (MBE) = 10%
- Women Business Enterprise (WBE) = 6%
- Amounts paid to MWBE and SVBE will be credited to every eligible MWBE goal
- Amounts credited to an enforceable SVBE Contract Goal will be credited toward each voluntary MWBE goal in which they are eligible
- This may result in SVBE participation being credited to more than one voluntary MWBE goal
- While the goals are voluntary, efforts to provide MWBEs maximum practicable opportunities are encouraged

Small and Veteran-Owned Business Enterprise (SVBE) Enforceable Contract Goals

- Small Business Enterprise (SBE) = 5%
- Veteran-Owned Business (VOB) = 2%
- Enforceable means sanctions could apply should Contractor fail to make a good faith effort to attain
- Goals determined, based on scopes of work and availability of SVBE firms
- Amounts paid to a SVBE will only be credited to one SVBE Contract Goal (either SBE or VOB, but not both) in which the SVBE firm is eligible
- Success based on Total Proposal Price, plus all executed change orders
- Certified in WEBS (webs.wa.gov)

Small Business Enterprise (SBE)

- **Small Business Enterprise (SBE)** – Any business that is owned and operated independently from all other businesses, has either fifty or fewer employees, or has a gross revenue of less than seven million dollars annually as listed on federal tax returns or with the Washington State Department of Revenue, and is self-certified through the Washington State Department of Enterprise Services and listed as a “small, mini or micro business” in its certification.
- Small businesses can be located by searching the WEBS directories at: <https://pr-webs-vendor.des.wa.gov/>
- Information on how to search the directories is located at: <https://wsdot.wa.gov/business-wsdot/equal-opportunity-contracting/diverse-business-programs>.

Veteran-Owned Business (VOB)

- **Veteran-Owned Business (VOB)** – A veteran owned business meeting the requirements of RCW 43.60A.010 and listed in WEBS.
- Veteran-owned businesses can be located by searching the WEBS directories at: <https://pr-webs-vendor.des.wa.gov/>
- Information on how to search the WSDOT Office of Equal Opportunity list of Veteran Businesses at www.directories is located at: <https://wsdot.wa.gov/business-wsdot/equal-opportunity-contracting/diverse-business-programs>.

Small and Veteran-Owned Business (SVB) Plan

- **3-Step SVB Plan**
 - Step 1 RFQ
 - Step 2 RFP
 - Step 3 Post Execution Contract Implementation
- SOQs to include SVB Plan template Form H, Section 1 Introduction Only.

Small and Veteran-Owned Business (SVB) Plan Phase 1- Request For Qualifications

- Partial SVB Plan due with SOQ
- Submitters must complete Form H, *Small and Veteran-Owned Business (SVB) Plan*
 - Section 1, Introduction Only
 - Section 2- 6 are not required for the SOQ
 - Section 4, Inclusion Manager is not required – Covered in Schedule A, Section 4 Key Personnel
- SVB Plan is reviewed as Pass/Fail
- SVB Requirements – Reference RFQ Section 4.8 and Contract Appendix 10

RFQ Schedule B: Form H

Small and Veteran-Owned Business (SVB) Plan Template

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QUALIFICATION FORM H –

SMALL AND VETERAN-OWNED BUSINESS (SVB) PLAN

SECTION 1 - INTRODUCTION

Project Name:	
Firm Name:	
Project Manager Name:	
Inclusion Manager Name:	

Complete per the instructions. The SVB Plan shall include section sub-heading to address the following:

Affirm Commitment

Means and Methods

Education Programs, Training Programs, and Resources

SECTION 2 – SUBCONTRACTING PERCENTAGES

Complete per the instructions (Note: Not required to be completed for this SOQ phase).

SVBE Contract Goals:

Table 2-1

SVBE Categories	SVBE Contract Goals
Small Business Enterprise (SBE)	5 percentage
Veteran-Owned Business (VOB)	2 percentage

Table 2-2

SVBE Categories	Committed Goal
Small Business Enterprise (SBE)	[] percentage
Veteran-Owned Business (VOB)	[] percentage

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INSTRUCTIONS FOR COMPLETING THE SVB PLAN TEMPLATE

Phase #1 - RFQ Requirements

The following instructions are to assist in completing those portions of Form H, SVB Plan that are required to be submitted with the Statement of Qualifications.

Section 1 - Introduction

The Submitter shall clearly respond to the required information for: Project name, Submitter's name, Project Manager's name, and Inclusion Manager's name.

Affirm Commitment

The Submitter shall describe their team's intentions related to the creation and use of the SVB Plan

The Submitter shall affirm your team's commitment to achieving the SVBE Contract Goals.

The Submitter shall provide a "Commitment Statement" that acknowledge WSDOT's requirement to meet or exceed the SVBE Contract Goals.

The Submitter shall describe how your team recognizes the importance of inclusion and equity in the design and construction industry. They shall clearly state that they are committed to reaching out to small and veteran-owned businesses to help the State of Washington to meet or exceed the State's business utilization goals.

Means and Methods

The Submitter shall provide means and methods that may be used to support WSDOT's requirement to meet or exceed the SVBE Contract Goals.

Education Programs, Training Programs, and Resources

The Submitter shall acknowledge that education programs, training programs, and resources will be used support WSDOT's requirement to meet or exceed the SVBE Contract Goals.

Section 2 - Subcontracting Percentages

This section is not required to be completed during this phase.

Section 3 - Diverse Business Subcontractors

This section is not required to be completed during this phase.

Section 4 - Inclusion Manager

This section is not required to be completed but the information requested in this section should be addressed in Package 4 of the Proposal. Please see requirements in Package 4 (Key Personnel), Section 4-1.6 (Inclusion Manager), of Schedule A for further detail and instruction.

Form H includes 3 pages, plus Instructions

Resources

1. Visit the **WSDOT Contract Opportunities website:**

https://wsdot.wa.gov/business-wsdot/contracting-opportunities?combine=&sort_by=field_publication_date_value&page=1

- Find contracting opportunities that include engineering contracts for design and construction projects, service contracts for transportation studies and media as well as Information Technology (IT) goods and/or services.

2. Visit the **WSDOT Consultant Services Office website:**

<https://www.wsdot.wa.gov/Business/Consulting/>

- Learn about architecture and engineering (A&E) consulting opportunities

3. Visit the **WSDOT Office of Equal Opportunity (OEO) website:**

<https://www.wsdot.wa.gov/EqualOpportunity/default.htm>

- Find resources such as OEO's newsletters, policies and announcements.

Additional resources

5. Contracting Tips and Tools newsletters

- [Small business self-identification vs. OMWBE certification](#)
- [Design-bid-build vs. design-build](#)

6. Veterans Folio

- [How to register as a veteran business owner on WEBS to work with state](#)

7. Design-Build information

- <https://wsdot.wa.gov/construction-planning/project-delivery/design-build>

8. OMWBE Directory of Minority, Women and Disadvantaged Business Enterprises

- <https://omwbe.wa.gov/directory-certified-firms>

9. DES Washington's Enterprise Business Solutions (WEBS) System of Small and Veteran Business Enterprises

- <https://pr-webs-vendor.des.wa.gov>

RFQ Evaluation Criteria

Evaluation Criterion	Maximum Possible Points
Organizational Structure (Package 2 of Schedule A)	150
Past Experience (Package 3 of Schedule A)	400
Key Personnel (Package 4 of Schedule A)	350
Project Approach (Package 5 of Schedule A)	100
TOTAL	1000

Anticipated RFP Evaluation Criteria

Evaluation Criterion	Points Possible
Management Plan and Project Technical Approach	300
Scheduling, Sequencing, and Phasing Approach	150
Subcontracting Approach and Open Book Pricing Approach	200
Risk Management Approach and Methodology	100
Price Proposal (Phase 1 Services Fee and Design-Builder Fee)	150
10% of the Proposer's final SOQ Score	100
Total	1000

Stream Team Teaming Restrictions & Organizational Conflicts of Interest

1. Stream Team services (stream design engineer, fluvial geomorphology, and fish biology, and peer review) will be selected based on a competitive process in collaboration with WSDOT after the PDB contract is executed.
2. The RFQ and RFP [will] stipulate that the Design-Builder shall not identify members of the Stream Team or their firms as subcontractors.
3. Individuals and firms under contract with WSDOT to develop PHDs for the project have been reminded that the information they are exposed to in the course of providing services is confidential and not to be disclosed sooner than execution of the progressive design-build contract.
4. The design-build team shall not seek information, of any kind from anyone, regarding WSDOT's ongoing PHD work on the Kitsap Co. PDB project. WSDOT will make available, publicly, draft PHDs as they are completed.

Consult the WSDOT Organizational Conflicts of Interest Manual M3043.02:

<https://www.wsdot.wa.gov/publications/manuals/fulltext/M3043/OCOI.pdf>

Contact information

Technical point of contact:

Jim Sammet, P.E.
Procurement Manager
425-999-2953
sammetj@consultant.wsdot.wa.gov

Project AD and Award website:

<https://wsdot.wa.gov/business-wsdot/contracting-opportunities/sr-3-sr-104-sr-303-and-sr-307-kitsap-county-remove-fish-barriers>

Questions for the project team